



## THE AGA KHAN UNIVERSITY

**The Aga Khan University Uganda**  
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### OFFICE OF THE REGISTRAR UGANDA

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**Our Ref: AKU/RU/2/01/2024**

**Date: January 15, 2024**

### **SCHOOL OF NURSING AND MIDWIFERY** **2024 APPLICATION FOR ADMISSION INFORMATION**

#### **ADMISSIONS AT THE SCHOOL OF NURSING AND MIDWIFERY**

Admission to the Aga Khan University School of Nursing and Midwifery (AKU-SoNaM) is based on merit and potential for leadership. Merit is assessed by several criteria including scholastic achievements, performance on the AKU Admission Test and an interview.

Practicing nurses are encouraged to apply. Candidates are expected to demonstrate qualities of communication, leadership and a commitment to the nursing profession. Candidates must also have sufficient nursing knowledge and skills appropriate for study at the baccalaureate level. These qualities will be evaluated through the admission test, letters of reference and a personal interview with each candidate.

The School of Nursing and Midwifery, Uganda invites nurses to apply to the following programmes.

#### **ELIGIBILITY CRITERIA**

##### **POST-RN BACHELOR OF SCIENCE IN NURSING**

###### ***Route A: EN-RN to Post-RN BScN***

- Form IV level of education with a minimum aggregate of Division III in the Ordinary Certificate of Education with a “Credit” grade in the following mandatory subjects: English and Biology/Biological Sciences and a “Pass” grade in Mathematics, Chemistry and Physics.
- Certificate of Registration in General Nursing (RN) with the Uganda Nurses and Midwives Council.
- At least two years working experience as a Registered Nurse.

**Route B: RN to Post-RN BScN**

- Form VI qualification with a Principal Pass in Biology/Biological Sciences in “A” Level.
- Certificate of Registration in General Nursing (RN) with the Uganda Nurses and Midwives Council.
- At least two years working experience as a Registered Nurse.

Graduates of AKU’s Diploma in General Nursing (EN-RN conversion diploma) programme are encouraged to apply.

**POST-RM BACHELOR OF SCIENCE IN MIDWIFERY****Route A: EM/ECN to RM/RCN to Post-RM BScM**

- Form IV education; “O” level, with a “Credit” in English and Biology or Biological Sciences, a “Pass” in Mathematics, Chemistry and Physics and a Division III minimum aggregate.
- Certificate of Registration issued by the Uganda Nurses and Midwives Council.
- At least two years working experience as a RM or RCN.

**Route B: RM/RCN to Post-RM BScM**

- “A” Level with a “Principal Pass” in Biology or Biological Sciences.
- You must have a Certificate of Registration issued by the Uganda Nurses and Midwives Council.
- At least two years working experience as Registered Midwives and Registered Comprehensive Nurses are encouraged to apply.

**DIPLOMA IN GENERAL NURSING (Extension)**

Enrolled Nurses, Enrolled Comprehensive Nurses, Registered Midwives and Registered Psychiatric Nurses are encouraged to apply.

- Form IV level of education with a minimum aggregate of Division III in the Ordinary Certificate of Education.
- Pass in the following subjects: English, Mathematics, Chemistry, Physics and Biology.
- Certificate of Enrolment from the Uganda Nurses and Midwives Council (for enrolment level).
- Certificate of Registration in Midwifery (RM) with the Uganda Nurses and Midwives Council (For registration level).
- At least two years of working experience.

**HOW TO APPLY**

Candidates are encouraged to [apply online](#). For assistance in completing the online application, applicants are advised to go through the [Frequently Asked Questions \(FAQs\)](#) or [Understand the Online Process](#).

*Only in situations where the online application is not accessible, candidates are advised to call, email or visit the campus for any support that they need to complete the online application. Physical, email and telephone contact information is provided at the end of this document.*

Complete application must include the following:

*(See specifications for uploading documents in the table below)*

- a) Completed application form submitted online.
- b) Recent passport size colour photograph.
- c) Official academic transcripts from your nursing training institution. All documents must be in A4 size; if a copy of the transcript is not available, you must present a certified letter from your training institution.
- d) Enrolment/registration certificate and current practice license (or evidence of renewal) from the Uganda Nurses and Midwives Council (UNMC);
- e) A copy of your Uganda Certificate of Education (UCE) grade 10 / Uganda Advanced Certificate of Education (UACE) grade 12 or the result slip.
- f) A recommendation form and a letter from your employer (Letter of release) or attach an appointment letter)
- g) Copy of the service certificate from your current or previous employer

### **SPECIFICATIONS FOR UPLOADING DOCUMENTS**

<b>Document</b>	<b>Uploading Size (should not exceed)</b>	<b>Uploading Format</b>
Passport size colour photograph showing full face <i>(taken within last week to reflect current appearance)</i>	2MB	JPEG
Attested copies of all the required documents; official transcripts, certificates etc.	5 MB each	PDF / JPEG
Proof of application fee paid <i>(see relevant sections for more details)</i>	5 MB	PDF / JPEG

### **APPLICATION FEE**

A non-refundable application fee of **Ushs 60,000/-** is payable. (check for payment details below)

### **FINANCIAL ASSISTANCE**

Admission to the Aga Khan University School of Nursing and Midwifery is strictly based on merit. Applicants who are selected and are unable to pay for the cost of the education are eligible to apply to the University for the needs-sensitive Financial Assistance. Financial assistance is offered based on demonstrated need as evaluated by the University from data provided by the student, his/her family and other avenues that the University may deem appropriate. It is strongly recommended that every student desirous of receiving financial assistance from the University should thoroughly explore all other possible sources of financing their education. Details of financial assistance application will be made available to successful applicants with the admission offer letter.

## MODE OF PAYMENT

The application fee will be paid through bank in favour of “Aga Khan University, Uganda”. **Cash, - money orders, postal orders and personal cheques are not acceptable.** The payment can be made by a demand draft / pay order in favour of “Aga Khan University, Uganda”. For payment through bank, the original payment slip must be sent along with the application to the admission office.

Candidates in Uganda can pay in Uganda Currency through online deposit to any branch of the Diamond Trust Bank Uganda Limited or any DTB agent banking. The bank details are as follows:

Title: Aga Khan University, Uganda  
Account # 0101839028  
Bank: Diamond Trust Bank (DTB)  
Branch: Any Branch of Diamond Trust Bank

## SUBMITTING AN APPLICATION

**The deadline for submitting the application is April 15, 2024.**

The University does not accept late applications. Please ensure that you have complied with the instructions provided in this information sheet. Incomplete applications will not be processed. It remains the responsibility of the candidate to complete the application requirements according to the published instructions and time schedule. The Admission Office will not send reminders.

Aga Khan University reserves the right to admission; to revoke admission and registration if an application form is discovered to be inaccurate or incomplete or if supporting documents are discovered to be fraudulent. Any candidate who presents a fraudulent document in support of an application for admission may be identified to other universities and colleges.

## REPEAT APPLICATIONS

Applicants not successful in their first attempt may apply again with additional information supporting their application. A candidate’s most recent formal academic qualification will be used for evaluation purposes.

A fresh application together with necessary documentation must be submitted for a particular admission session. The University does **not** have a policy of automatically carrying forward applications from one cycle to the next.

## PROVISIONAL APPLICATIONS

The Aga Khan University will accept provisional applications from candidates who may have documents pending to be submitted, including reference letters or transcripts. All such applications will be evaluated for admission on a provisional basis. To process an application for final selection, applicants will be required to submit their (pending) documents in accordance with the minimum eligibility requirements by the dates specified by the University. In case

pending documents are not submitted within the due date as communicated by the admission officer handling your application, the application will stand cancelled.

*It is the candidate's responsibility to ensure that pending documents are received in the Admission Office according to the published schedule. Reminders will not be sent from the Admission Office.*

### **THE AKU ADMISSION TEST**

All applicants are required to write the AKU-SoNaM Admission Test scheduled to take place from May 6th- May 31<sup>st</sup>, 2024. The Test is administered in English and consists of multiple-choice questions in Nursing/Midwifery Knowledge.

Admission Test center will be Kampala.

### **INTERVIEWS**

Interviews will be held tentatively from May 7th- May 31<sup>st</sup>, 2024. Each applicant will meet a panel of two interviewers for approximately half an hour. Applicants should note that interviews are a component of the application process and do not guarantee selection.

## **ADMISSION PROCESS SUMMARY**

### **APPLICATION PROCESS**

Submit application in accordance with eligibility requirements of the  
Aga Khan University



### **AKU-ADMISSION TEST**



### **SHORTLISTING AND INTERVIEWS**

Shortlisting for interviews is based on the specified admission criteria and  
AKU Admission Test score



### **FINAL SELECTION**

Merit list of successful applicants