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| **AKU University Research Council**  **Intramural Funding**  **Application Form**  **Research Support Program**  **Capacity Building Grant**  (Please use Calibri Font Size 11)  Application number :\_\_\_\_\_\_\_\_\_  (For office use only)  URC Cycle ❶ ❷ ❸ |
| 1. **Principal Investigator**   **(Name, designation, affiliation, address and email)** |
| 1. **Biographic sketch of principal investigator (template provided)** 2. **Co-PIs and other collaborators (Please provide biographic sketches)**  |  |  |  |  |  | | --- | --- | --- | --- | --- | | # | Name and designation | Role | Affiliation & Dept. | Expected contribution to the proposed project | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |
| 1. **Workshop/Conference title (maximum 50 words)** |
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| 1. **Summary (maximum 350 words)** |
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| 1. **Significance (maximum 1000 words) (In this section please describe in detail the important contextual problem or critical knowledge gaps in the field/proposed audience that your workshop/capacity building course is aiming to address. Detail a rationale with appropriate citations of prior work)**   **Do not exceed 1 page** |
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| 1. **Specific aims of the project. (With a brief background lead up to and delineate in point form the specific aims of the proposed capacity building opportunity you are planning to develop/execute or attend)**   **Do not exceed 1 page** |
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| 1. **Approach/Methodology (Describe the plan of the workshop/conference/course etc. and how it will achieve your specific aims, including details about program and roles and responsibilities)**   **Do not exceed 2 pages** |
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| 1. **Innovation/novelty (Describe the innovation of the course, teaching methods etc.)**   **Do not exceed 1 page** |
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| 1. **Time line and monitoring and evaluation plan (Do not exceed 1 page)** |
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| 1. **Environment (Describe the environment for conducting the workshop including physical space, technical capabilities, faculty, other support etc. Include if relevant local unique expertise, and collaborative networks – inter departmental/institutional/AKDN partners/external institutes or organizations. Describe a scalability and sustainability plan. If you are planning to attend a course requiring funding then provide how your immediate environment/institution will benefit from this undertaking) Do not exceed 1 page** |
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| 1. **Inclusivity/Diversity (Reflect on diversity in participants and study team as appropriate)**   **Do not exceed 1 page** |
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| 1. **Products (as applicable)** |
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| 1. **Impact of workshop/conference (Describe the anticipated impact on Public health/clinical/social/educational/arts and humanities as applicable)**   **Do not exceed 1 page** |
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| 1. **Strategy for dissemination (Describe your specific approaches to disseminating outcomes of the workshop/conference)** |
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| 1. **References (Vancouver Style)** |
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| 1. **Departmental Research Committee (DRC) or equivalent has peer reviewed the**   **Project (If a DRC/ equivalent does not exist in your dept./entity please mark NA):**  **Yes □ No □ NA □** |
| 1. **Letter of Support from HOD attached: Yes □ No □** |
| 1. **Name and signature of the principal investigator** |
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