



THE AGA KHAN UNIVERSITY

Faculty of Health Sciences
Medical College

INTERNAL MEMO

From: Prof. Rodney Adam
Chair of the Scientific Research Committee
Faculty of Health Sciences
Aga Khan University, EA

To: Dean, SONAM
Dean, GSMC
Dean, MC
Director, IHD
Director, CoE-WCH
Associate Dean Research, FHS

Date: 28th June 2022

Re: Scientific Research Committee (SRC) Review of Research Protocols

Further to the recent communication on the launch of an online protocol submission system (Infonetica), this is to inform you that effective July 1, 2022 all research protocols submitted for ISERC review will now be required to get methodology quality clearance from the SRC. Scientific review process is anticipated to take approximately two weeks. Principal investigators are advised to factor this in their timelines for scheduled ISERC submission deadlines.

Infonetica provides a platform for progressing applications from SRC to ISERC automatically upon approval by the first committee without need for resubmission. This additional requirement for research quality scrutiny by the university and national regulator should therefore not result in prolongation of review turnaround time but increase efficiency. SRC has also put in place a review process to fast-track case reports and case series designs through administrative action by committee chair.

Investigators desiring to have their applications considered by ISERC review in August 2022 will be required to take into consideration the time required to clear with SRC. The submission timelines are listed below:

ISERC Meeting dates	Deadline for submission - 17.00hrs EAT
17 th January 2022	31 st December 2021
14 th February 2022	28 th January 2022
7 th March 2022	25 th February 2022
11 th April 2022	25 th March 2022
9 th May 2022	22 nd April 2022
13 th June 2022	27 th May 2022
11 th July 2022	24 th June 2022
Effective 1st July 2022 - Submission on infonetica will also be reviewed by the SRC	
8 th August 2022	15 th July 2022
12 th September 2022	15 th August 2022
17 th October 2022	5 th Sep 2022
14 th November 2022	17 th Oct 2022
5 th December 2022	4 th Nov 2022
16 th January 2023	5 th Dec 2022
The ISERC proceeds on recess from 16th December 2022 to 2nd January 2023	