



THE AGA KHAN UNIVERSITY

INTERNAL MEMO

From: Prof. Christopher Opio
Chair, Institutional Scientific and Ethics Review Committee
Aga Khan University - Nairobi

To: AKUN FHS Faculty and Trainees

Cc: Dean, Medical College
Dean, School of Nursing and Midwifery
Dean, Graduate School of Media and Communications
Director, Institute of Human Development
Director, Brain and Mind Institute
Director, Clinical Research Unit
Director, Centre of Excellence in Women and Child Health
Associate Dean, Research

Date: 5th December 2025

Re: **Institutional Scientific and Ethics Review Committee Meeting Schedule for 2026**

The Aga Khan University, Nairobi Institutional Scientific and Ethics Review Committee (ISERC) Standard Operating Procedures (SoPs) provide that the committee meeting dates be circulated and diarized at the beginning of each calendar year. The dates below provide the meeting schedule for year 2026.

ISERC Meeting dates	Deadline for forwarding to the ISERC - 17.00hrs EAT
12 th January 2026	26 th December 2025
9 th February 2026	23 rd January 2026
9 th March 2026	20 th February 2026
13 th April 2026	27 th March 2026
11 th May 2026	24 th April 2026
8 th June 2026	22 nd May 2026
13 th July 2026	26 th June 2026
10 th August 2026	24 th July 2026
14 th September 2026	28 th August 2026
12 th October 2026	25 th September 2026
9 th November 2026	23 rd October 2026
14 th December 2026	27 th November 2026
11 th January 2027	25 th December 2026

Please note that

- i. The ISERC will proceed on recess from **19th December 2025** and resume on **6th January 2026**.
- ii. Any changes in the above meeting dates will be communicated in advance
- iii. All submissions should be made at least ten working days before the next ISERC meeting date. i.e. Monday to Friday (0800 - 1700hrs EAT) excluding public holidays. Late submissions will be automatically rolled over to the subsequent meeting. As an applicant, you are required to track your submission on the timeline section of your Infonetica account.
- iv. All Submissions will only be tabled during the Full Committee Meeting if they are a complete dossier with all the sections of the proposal, Informed Consent Forms, data collection tools, Good Clinical Practice Certificates, Conflict of Interest Certificates and valid practicing licenses. A list of required documentation is provided on [ISERC requirements for Proposal submissions](#)

If you have queries or need further clarification, please contact the research office via Ext. 1136/2148/1512 or email AKUKenya.ResearchOffice@aku.edu