

**Aga Khan University
Institute for Educational Development
Library –
External Membership Form**

Full Name:

Affiliated with:

Research Interest:

Contact No.: _____ **email address:** _____

Address:

Membership Category:

Individual membership:

Corporate membership:

Applicant's Signature

Librarian's Signature

Library Policy, Rules and Regulations:

- The IED Library Access Policy for External Users is incorporated herein as a reference.
- Mobile phones must be switched to silent mode. If you need to talk, it is required to step outside the library.
- Edibles are not allowed in the library.
- Library users cannot take out any library material without properly borrowing.
- The borrowed material must be returned to the library on or before the due date.
- Failure to return library materials on the due date will be subject to the following penalty: a fine of PKR 100/- per day.
- Loss or damage to any library materials while in Corporate Member's or External User's possession will be subject to the following charge: Charge of replacement costs plus processing costs of PKR 500/-
- The Librarian IED, at any time, can recall materials issued to external members before the loan period.
- The external members cannot borrow thesis and bound journal volumes.
- Materials enlisted in a special category and characterized as "Reference", "Limited Circulation" or "Restricted Circulation" cannot be borrowed.
- Applicant's accessibility to the Library shall always be for permitted purposes only. Access to some online database(s) may be limited and/or restricted for certain activities.
- Applicant agrees to release, indemnify, hold harmless, the AKU-IED Library, its members, directors, officers, employees, agents and representatives (collectively "Indemnitees") from any and all liability, claims, demands, actions, and causes of action whatsoever, directly or indirectly arising out of or related to any loss or damage pursuant to the above Membership.
- The applicant understands and agrees to strictly adhere to any safety measures as imposed by the AKU-IED Library from time to time to minimize the risk of COVID-19 or any other health or security related matter.

I HAVE CAREFULLY READ, UNDERSTOOD AND ACKNOWLEDGE THE LIBRARY POLICY, RULES AND REGULATIONS AND ACCEPT TO FOLLOW AND ABIDE BY THE SAME

Full Name: _____

Signature: _____

Date: _____