

Abdou Filali-Ansary Occasional Papers

Style Guide for Authors

Each Working Paper should include

Title

Subtitle (optional)

Author name(s)

Brief contact details (affiliation & email and indication of corresponding author)

Abstract (200 words maximum)

Keywords (Maximum six in total)

Acknowledgements (optional)

Main Text

Please use Georgia 11 pt, multiple line space 1.08, justified, 8 pts. between paragraphs.

Paper Sections

Section text should start on a new line.

Tables and Figures

Tables and figures should be good quality and of high resolution.

Be aware of copyright, especially of maps. Authors may be requested to supply proof of permission using our [copyright permission form](#).

Italics

Use italics for emphasis very sparingly. Non-English terms should be italicized. It is not necessary to italicize a priori, e.g., et al., i.e., or vs.

Bibliography and Citation Style

- You may use any recognized bibliography or citation style.
- The most important thing is to use one style consistently throughout your paper.
- If in doubt, we can suggest a preferred style and will provide guidance on how to use it.

Spelling

Either UK or US spelling is acceptable – but should remain consistent throughout the paper.

Additional recommendations

If using Microsoft Word, please be certain that the language is set to either English (UK) or English (US) for the entire document before running your spelling and grammar checks.