



THE AGA KHAN UNIVERSITY

Virtual Internship Programme – Mentor Application Process

1. **Apply to host interns:** Complete the AKU-VIP ToR form (attached), ensuring that **all** sections of the form have been completed. The programme coordinators will then work with you to craft positions that are:
 - a. Virtually feasible
 - b. Engaging
 - c. Opportunities that enhance intellectual, professional, and social learning
 - d. Tailored to your needs and priorities

We welcome positions in the following areas, and more. Each stream is meant to provide students with comprehensive knowledge and skills relevant to their chosen streams.

- | | |
|--|---|
| <input type="radio"/> Health Sciences | <input type="radio"/> Education |
| <input type="radio"/> International Development | <input type="radio"/> University Advancement |
| <input type="radio"/> Environmental Science & Sustainability | <input type="radio"/> Policy & Partnerships |
| <input type="radio"/> Data Sciences & IT | <input type="radio"/> Communications, Marketing |
| | <input type="radio"/> Cultural Development |

If your proposed internship does not fall under any of the streams above, please indicate what potential stream your proposed projects pertain to on the form under Other, and we will work to accommodate you.

2. **Virtual Interviews and Final Selection:** After the programme's initial and thorough screening, you are invited to review the applications of the shortlisted candidates and conduct a virtual interview of the top three to five candidates with the programme coordinators. You will then select your final choices.
3. **Onboarding and Orientation:** After selecting your interns, we send them an offer letter and the necessary paperwork. They will then go through a comprehensive onboarding process with the Virtual Internship team and will start their internship with a departmental orientation with you and your team. The fee for potential mentors will only be initiated once an intern is successfully recruited.