

THE AGA KHAN UNIVERSITY SCHOOL OF NURSING AND MIDWIFERY

ADMISSIONS, 2018 INFORMATION FOR APPLICANTS

ADMISSIONS TO THE SCHOOL OF NURSING AND MIDWIFERY

Admission to the Aga Khan University School of Nursing and Midwifery (AKU-SoNaM) is based on merit and potential for leadership. Merit is assessed by several criteria including scholastic achievements, performance on the AKU Admission Test and an interview.

The School of Nursing and Midwifery, East Africa invites nurses to apply to the Post-RN Bachelor of Science in Nursing Programme.

ELIGIBILITY CRITERIA

- Form IV level of education with a minimum aggregate score of Division IV in the Certificate of Secondary Education Examination
- At least five (5) passes that include English, chemistry, physics and biology
- Diploma in Nursing with a minimum overall grade of “B+” or a CGPA of 3.5 (on a 5-point scale) or second-class standing awarded by an Institution accredited by the National Council of Technical Education (NACTE) or its equivalent
- A certificate with Award Verification Number (AVN) as provided by National Council of Technical Education (NACTE)
- Current license and registration with either Tanzania or Zanzibar Nursing Council
- A minimum of two years of experience in a clinical care setting as a Registered Nurse
- Must be a Registered Nurse with a midwifery/psychiatry qualification

Candidates are expected to demonstrate qualities of communication, leadership and a commitment to the nursing profession. Candidates must also have sufficient nursing knowledge and skills appropriate for study at the baccalaureate level. These qualities will be evaluated through the admission test, letters of reference and a personal interview with each candidate.

HOW TO APPLY

Candidates are encouraged to [apply online](#). For assistance in completing the online application form, applicants are advised to go through the [Frequently Asked Questions \(FAQs\)](#) and [Understand the Online Process](#).

Only in situations where the online application is not accessible, candidates may request for a paper-based application form by emailing the Admission Office at regoff.tz.sonam@aku.edu

Candidates must note that whether applying online or submitting the pre-printed application; a hard copy of the following documents must be submitted to the Admission Office. Incomplete applications are not processed. An application is considered incomplete when required documents are not included in the application.

- a) Hard copy of the completed application form; either submitted online or paper-based
- b) Two recent passport size colour photographs labelled with your name and stapled as required (see photograph specifications section below)

- c) Attested photocopies of official academic transcripts from your nursing training institution. All documents must be in A4 size; if a copy of the transcript is not available, you must present a certified letter from your training institution
- d) Copies of your enrolment/registration certificate and nursing license from the Tanzania Nursing and Midwifery Council (TNMC)
- e) Copy of your Tanzanian Certificate of Secondary Education
- f) A certificate with Award Verification Number (AVN) as provided by National Council of Technical Education (NACTE)
- g) A recommendation form/letter from your employer to be sent directly to the Aga Khan University, School of Nursing and Midwifery
- h) Current Curriculum Vitae
- i) One page personal statement describing your professional goals for the next five years
- j) Attested copies of work experience letters from your current and previous employers to validate your statement in the application form

APPLICATION FEE

A non-refundable application fee of **Tsh. 30,000/-** is applicable. The application fee may be paid in cash at Finance office on AKU campus or paid through a bank.

MODE OF PAYMENT

The original payment receipt should be sent along with the application form to the Admission Office. You must send the original Payment Acknowledgement Slip and not Payment Request Slip. The bank details are as follows:

Title : The Aga Khan University
 Account # : 0092897003
 Bank : Diamond Trust Bank Tanzania Limited
 Branch : Main Branch
 Branch Code : 001
 SWIFT Code : DTKETZTZ
 Address : Mosque/Jamat Street, P. O. Box 115, Dar es Salaam, Tanzania

APPLICATION TIMELINES

Applications may be submitted in any of the three rounds mentioned in the below chart. The Admission Tests and Oral Interviews will be conducted at the Aga Khan University, Salama House, Urambo Street, Off United Nations Road.

Round I	
Application Acceptance	June 18 to August 15
Admission Test and Interview	August 18
Round II	
Application Acceptance	September 3 – 7
Admission Test and Interview	September 8
Round III	
Application Acceptance	September 19 – 21
Admission Test and Interview	September 22

SUBMITTING AN APPLICATION

The completed paper-based application or copy of the PDF of the online application, proof of payment of the application fee and all the required attested documents should be delivered either by hand, post or through a reliable courier service to the Admission Office at the following address:

Office of the Registrar
Aga Khan University
School of Nursing and Midwifery
Urambo Street, Off United Nations Road
P.O. Box 38129
Dar es Salaam, Tanzania
Tel: +255 222 122 740
Fax: +255 222 122 764
Email: regoff.tz.sonam@aku.edu

The University does not accept late applications. Please ensure that you have complied with the instructions provided in this information sheet. Incomplete applications will not be processed. It remains the responsibility of the candidate to complete the application requirements according to the published instructions and time schedule. The Admission Office will not send reminders. Once acknowledged, an application will not be returned.

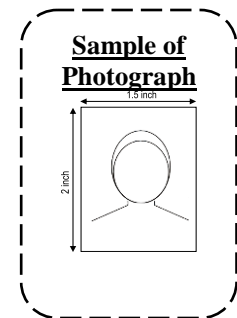
Aga Khan University reserves the right to admission; to revoke admission and registration if an application form is discovered to be inaccurate or incomplete, or if supporting documents are discovered to be fraudulent. Any candidate who presents a fraudulent document in support of an application for admission may be identified to other universities and colleges.

PHOTOGRAPH SPECIFICATION

Your photograph is a vital part of your application. Please follow these instructions carefully.

- Passport sized; coloured photo with white background; attested on the back
- Taken within the last one week to reflect your current appearance
- The photo should show a clear, front view, full face of the person
- Snapshots, mobile phone photos or low-quality photos are not acceptable

If your photograph does not reflect your current appearance, even if it is not older than one week, the University will not allow you to write the Admission Test.



REPEAT APPLICATIONS

Applicants not successful in their first round may apply again with additional information supporting their application.

A fresh application together with necessary documentation must be submitted for a particular application round. The University does not have a policy of automatically carrying forward applications from one round to the next.

PROVISIONAL APPLICATIONS

The Aga Khan University will accept provisional applications from candidates who may have documents pending to be submitted including reference letters or transcripts. All such applications will be evaluated for admission on a provisional basis. To process an application for final selection, applicants will be required to submit their (pending) documents in accordance with the minimum eligibility requirements by the Admission Test and Interviews date for each round of application that applies as shown above. In case pending documents are not submitted within the due dates, the application will stand cancelled.

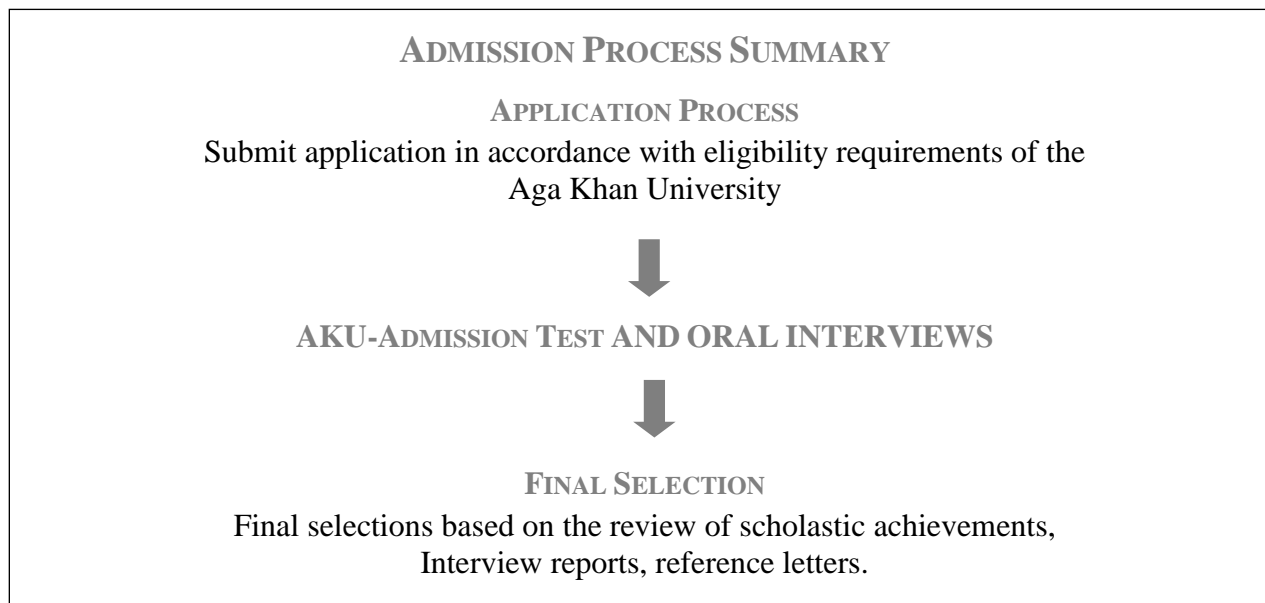
It is the candidate's responsibility to ensure that pending documents are received in the Admission Office according to the published schedule. Reminders will not be sent from the Admission Office.

THE AKU ADMISSION TEST

All applicants are required to write the AKU-SoNaM Admission Test. The Test is administered in English and consists of multiple choice questions in the English language and Nursing Knowledge.

INTERVIEWS

Each applicant meets a panel of two interviewers for approximately half an hour. Applicants should note that interviews are a component of the application process and do not guarantee selection.



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