



THE AGA KHAN UNIVERSITY
Institute for Educational Development, East Africa

ADMISSION INFORMATION

JANUARY 2020

INSTITUTE FOR EDUCATIONAL DEVELOPMENT, EAST AFRICA AGA KHAN UNIVERSITY

MASTER OF EDUCATION PROGRAMME 2020

ADMISSIONS INFORMATION

INDEX

Part 1:	Information for applicants	2
	Introduction	3
	Location	3
	Course content	3
	Course timings	3
	Admission requirements	4
	Personal statement	4
	Tuition fee and costs	4
	Application fee	5
	Funding	5
	Accommodation	5
	Professional Development Tutors	6
	Medical information	6
	To apply	6

Information for Applicants: Introduction

Thank you for your interest in the Master of Education programme. **Please read the information carefully before filling out the application form.**

The one-year full-time Master of Education is an intensive graduate programme for experienced teachers, teacher trainers, principals and other professionals linked to the field of education. The programme provides a clear theoretical framework and principles that support quality professional practice, equipping programme participants to become exemplary teachers and educational leaders in a variety of contexts. Applications are welcome from candidates across East Africa and beyond; women are strongly encouraged to apply.

Please note that this is not an initial training course. Applicants are expected to have experience in their chosen specialization at the time of application.

Location

The Aga Khan University, Institute for Educational Development, East Africa (IED-EA) is based in Upanga, Ilala District, Dar es Salaam, Tanzania.

Course Content

Core courses:

- Teaching, learning and assessment
- Research methods
- ICT in Education
- Teacher Education
- Leadership in Education

Areas of specializations:

- Educational leadership and management
- Assessment, measurement and evaluation
- Early childhood care and education
- Language and literacy in Education
- Science in Education
- Mathematics in Education

Note: Students from the Kenyan public sector will require an approval from their Kenyan County office to take the 'Early childhood care and education' specialization.

Elective courses:

- Gender in Education
- Fundamentals of classical logic
- Teaching sensitive issues
- Early childhood literacies

Note: Students are not allowed to take 'Early childhood literacies' as an elective if they have taken 'Early childhood care and education' as a specialization.

Students will be required to undertake a four-week Practicum period in a school or other educational setting to provide them with the opportunity to try out ideas in practice. They will also conduct a sustained research project, examining an area of interest in depth and developing research skills.

Course Timings

Taught sessions are typically held from Monday to Thursday between 8.30am - 12.30pm, allowing time in the afternoons and on Fridays for self-study. The year of study is scheduled as follows:

January 6, 2020	Induction week	(1 week)
January 13, 2020	Term 1	(12 weeks)
April 6, 2020	Break	(2 weeks)
April 20, 2020	Term 2	(12 weeks)
July 13, 2020	Practicum	(4 weeks)
August 10, 2020	Break	(2 weeks)
August 24, 2020	Research project development	(2 weeks)
September 7, 2020	Research project	(12 weeks)
November 30, 2020	Final week	(1 week)

Admission Requirements

- An undergraduate degree, with at least lower second-class (or equivalent) from a recognized University
- Minimum two years' teaching (5 years if from the Kenyan public sector) or equivalent educational experience
- English skills sufficient to access a graduate level course
- Ability to demonstrate strong reasoning and reflective skills
- Ability to demonstrate a clear motivation for graduate level study

Please note: Admission is based on merit, assessed through several criteria including scholastic achievements, work experience, and the candidate's results in the admission test and interview. Fulfillment of basic eligibility requirements or a high score in any single aspect of the admissions process is not sufficient for selection.

Degrees awarded by Universities not operating in East Africa with East African charters will be referred to the Registrar's Office to confirm comparability standards.

Applicants who meet minimum eligibility requirements must write the English Test administered by the University. Successful applicants will be invited to a face to face interview. Candidates will be required to present their original degree certificates at this time.

Personal Statement

Applicants must submit a 'Personal Statement' to support their application. This should not exceed 1000 words.

This statement provides the candidate an opportunity to explain why this programme is important to them.

The following instructions should be followed when writing the personal statement:

- Ensure that it is typed and well presented
- It should be written in good English
- Explain how your professional experience relates to your chosen specialization
- Clearly state how the masters level study and the qualification will support your future career
- Ensure that this is your own original work. Do not copy your statement, in whole or in part, from anybody else's nor from any other source, including the Internet. If detected this may lead to your application being invalidated or, if detected at a later stage, dismissal from the programme. **The University may pass the personal statement through anti-plagiarism software.**

Tuition Fee and Costs

Tuition fees and other costs are subject to change and are determined each year. Privately sponsored students within the East Africa Community (EAC) and Southern African Development Community (SADC) will be charged a tuition fee of US \$5,700 while those outside EAC and SADC will be charged US\$6,900.

Application Fee

An application Fee of Tshs 50,000 for Tanzania local applicants, Kshs 2,521 for Kenyan applicants, Ugshs 92,650 for Ugandan applicants, US\$ 25 for foreign currency payment within SADC and US\$50 for foreign applicants outside East Africa and SADC will be charged.

Banking Information

For Tanzanians and others

Account Name	Aga Khan University
Bank Name	Diamond Trust Bank Tanzania Limited
Branch Name	Mosque Street Branch
Bank Address	P.O. Box 115, Dar es Salaam, Tanzania
US Dollar Account Number	0092897002 (For foreign currency payment)
TSh Account Number	0092897001 (For Tanzania only)
SWIFT CODE	DTKETZTZ

For Kenyans

Bank Name	Diamond Trust Bank Kenya Ltd P.O. Box 39694 - 00623, Nairobi, Kenya
Branch Name	Parkland Branch
Beneficiary Name	Aga Khan University
Account Number	0500444002
Account Currency	Kenya Shilling
SWIFT CODE	DTKEKENA

For Ugandans

Bank Name	Diamond Trust Bank Uganda Limited
Branch Name	Main Branch, Kampala
Account Title	The Aga Khan University, Uganda
Account Number	0101839028
Account Currency	Uganda Shilling
SWIFT CODE	DTKEUGKA (BIC : DTKEUGKAXXX)

Funding

AKU Scholarships

The University will offer a limited number of fully funded scholarships on merit to students selected to the programme. These scholarships will cover full tuition fees and rent for hostel accommodation.

Please note that, as a change to previous practice, no stipend will be paid, all students will be responsible for their own living expenses.

AKU Financial Assistance Programme

The University will be operating a needs sensitive financial assistance programme. Through this programme, students may apply for financial assistance to the University to pay for their educational and accommodation expenses.

Candidates who are offered a place without a scholarship and who need financial assistance will be required to complete a form explaining their financial circumstances, submitting supporting documentation including bank statements and pay slips.

A committee at the University will assess these requests for financial assistance. Assistance will be awarded on the basis of the assessment done by this committee. The University will attempt to award assistance to students making a request for it. Students must note that this may not always be possible. Students will be informed of the results of their application for financial assistance before the programme commences.

Where the result of the means testing process suggests that students need to contribute towards tuition and other fees at the University, a loan from the University with 5% administrative charge will be offered to cover this amount. The loan amount is repayable within the time specified by the Finance Department, after graduation. **Please note that, in accordance with University policy, degree parchment and transcripts will not be released until this loan and any other debts with the University are repaid.**

Accommodation

The University has limited hostel accommodation for students. Depending on availability and need, students will be allotted University accommodation.

Hostel accommodation is for the student only. Family members, including children of any age are not allowed to stay in hostels. More information on availability of alternative accommodation and costs can be obtained from the Registrar's Office: regoff.tz@aku.edu

Professional Development Tutors

Students offered scholarships and financial assistance will be expected to be available for at most six months in the first three years after graduation to take on work on behalf of the University in the role of *Professional Development Tutors* (PDTs). The availability of the students will be negotiated with their respective institutions.

This may involve conducting outreach courses for serving teachers, helping as research assistants, support with recruitment of future master's programme students and acting as liaison officers for community projects being undertaken by the University. In matching PDTs with opportunities that arise, efforts are made to minimize travelling and disruption to employment.

Note: sponsors may have additional requirements as part of their terms, please read all information carefully before you accept the formal offer from the University.

Medical Information

All students will be required to produce a doctor's letter indicating fitness to undertake a rigorous academic programme. More information will be sent about this to successful candidates.

To Apply (should be done online)

The following must be included in a package and sent /delivered to the address given below as an admission application to the Masters Programme:

- ❖ Print out the Completed online application form and attach the following;
- ❖ One passport size photograph;
- ❖ A copy of your degree certificates and transcripts and your secondary school certificates, NOT result slips;
- ❖ Two letters of reference from professionals (proformas at the end of this pack);
- ❖ A personal statement not exceeding 1000 words; reasons for selected specialization about 250 words
- ❖ Where applicable, applicants should request their Principal or respective supervisor to complete the bonding agreement;
- ❖ Applicants from the Kenyan public sector should send copies of their application forms and supporting documentation to the Teachers' Services Commission, Kilimanjaro Road, Nairobi.
- ❖ The completed application should be placed in one envelope and sent/delivered to the following address:

Master of Education (Applications)
The Registrar's Office,
AKU-IED East Africa,
Salama House, Urambo Street,
P.O. Box 125,
Dar es Salaam, Tanzania.

DEADLINE FOR RECEIPT OF APPLICATIONS: TUESDAY, MAY 10, 2019

For more information, please contact:

Ms Agatha Damas |Assistant Registrar | AKU-IED, East Africa

Email: regoff.tz@aku.edu

Tel: +255 (0) 22 215 0051