

AGA KHAN UNIVERSITY
Guidelines, Policies and Procedures

Policy Name	Graduate Programme Grading and System of Calculating Grade Point Averages (GPA)
Policy Number	001
Approved by	Academic Council
Date of Original Approval	May 18, 2001
Date of Revisions	October 7, 2007; March 26, 2009; March 29, 2018; October 24, 2019
Contact	Office of the Registrar

- 1.0 Effective October 1, 2009, the following grading scheme and grade points will be applicable to all AKU graduate programmes.

Letter Grade	Percentage Equivalent	Grade Point
A+	95 – 100	4.0
A	90 – 94	4.0
A-	85 -89	3.7
B+	80 – 84	3.3
B	75 – 79	3.0
B-	70 – 74	2.7
C+	65 – 69	2.3
C	60 – 64	2.0
C-	55 – 59	1.7*
F ¹	< 55	0.0
P ²	Pass	‡
I ³	Incomplete	‡
IP ⁴	In Progress	‡
W ⁵	Withdrawn	‡
AU ⁶	Audit	‡
AG ⁷	Aegrotat Standing	‡

‡ Not used in the calculation of grade point averages.

* Not a passing grade. Required only for transitory GPA for internal computation.

Notes

- 1 **Failure.** Provides no credit or grade points but the number of credit hours associated with the course are used in the calculation of the Cumulative Grade Point Average (CGPA).
- 2 **Pass.** Provides credit towards the student's degree; number of credit hours associated with the course are not used in the calculation of the CGPA.

- 3 **Incomplete.** The grade of “I” must be cleared within 90 days of the date that grades are released by the Office of the Registrar. The grade of “I” is not used in calculating the student’s CGPA.
- 4 **In Progress:** Instructors shall assign the grade of “IP” to students whose thesis / dissertation work at the end of a term or semester is still in progress because, by permission, more than one term or semester is required to complete the required work. The grade of “IP” is not used in the calculation of a student’s CGPA.
- 5 **Withdrawn.** The grade of “W” is not considered when calculating a student’s CGPA.
- 6 **Audit.** Graduate courses are not normally open to “auditors” who attend a course without the usual qualifications and without seeking academic credit. Auditors do not submit papers or assignments nor do they write tests or examinations. Enrolment as an auditor requires the written permission of the course instructor, the department chair, and the appropriate academic entity head. Upon completion of the course, and subject to confirmation from the instructor that the student attended at least 80% of the instruction, the transcript notation “AU” will be recorded. No other grade will be assigned. Once a course is taken for audit the same course may not be taken for credit.
- 7 **Aegrotat Standing.** A grade of AG grants credit for a course, based on the course work already completed, when no further assessment is considered feasible because of illness or other extenuating circumstances beyond the student's control. Students may only be granted an AG grade with the approval of the Academic Entity Head (Dean or Director) offering the course. The AG grade has no effect upon a student’s CGPA.
- 2.0 The calculation of GPA for students enrolled in programmes prior to this date will be governed by rules existing at the time of their enrolment.
- 3.0 Unless stated otherwise,
- 3.1 A 2.50 CGPA is required in order to graduate.
- 3.2 Attaining a GPA of 2.50 at the end of one academic year is required in order to continue in the programme. (See further Policy #041)
- 4.0 Student dismissal cases must be sent to Registrar’s Working Group for review / endorsement.
- 5.0 Each Programme Committee should determine the minimum attendance requirement for the programme and communicate the same to the students prior to the commencement of the programme.