

AGA KHAN UNIVERSITY
Guidelines, Policies and Procedures

Policy Name	Graduate Degree Completion Time Limits
Policy #	KE - 009
Approved by	Academic Senate
Date of Original Approval	October 16, 2022
Contact	Office of the Registrar

1.0 Preamble

AKU will offer graduate programmes in various fields of specialization and training with each having a recommended completion time limit as set out in this policy. Any extensions under exceptional circumstances must be approved by the Registrar's Working Group.

2.0 Completion time limits

- 2.1 Unless otherwise noted, all students pursuing doctorate-level (PhD) degrees must complete degree requirements in no more than eight years.
- 2.2 Unless otherwise noted, full-time Master's students will be allowed a maximum period of four years to complete the degree requirements, whereas it will be a maximum of five years for part-time students.
- 2.3 Master of Medicine students must attempt the Part II MMed examination not later than six years from the start of their programme of study.

3.0 Request for extension

Requests for extensions to the maximum duration for master's and doctoral degrees:

- A request may only be submitted by a student, who is active/enrolled in the programme.
- Student must make a request to her/his supervisor or head of programme.
- In support of the extension, the supervisor must sign the Application.
- The Form is submitted to the Academic Secretariat for a review and approval by the Registrar's Working Group (RWG).

- 4.0 If RWG members support the request for extension, a one-time extension for a maximum period of one-year can be approved.

** make a formal submission by completing the 'Application Form for Extension of Study Period' available on the website.*