



## TEMPLATE OF CURRICULUM VITAE FOR DEAN'S LETTER

### 1. Personal Information

- *Name (as it appears on your degree parchment)*
- *Student ID*
- *Class of \_\_\_\_\_*
- *Programme of study*
- *Contact Number*
- *Current E-mail*
- *Date of Admission*
- *Date of Graduation/ Completion of Programme*
- *Date of Convocation*

### 2. Educational Information

- *MBBS (dates attended)*
- *Higher Secondary School Certificate (School Name, dates attended and system of education)*
- *Secondary School Certificate (School Name, dates attended and system of education)*

### 3. Extra-Curricular Activities During Pre-University Education and at AKU

- *Please specify complete details including dates, department, name of the institution etc.:*

### 4. Academic Awards/ Honours/ Scholarship Received During Pre-University Education and at AKU:

- *Please specify complete details including dates, Department, name of the Institution etc.:*

### 5. Any Voluntary Work during Pre-University Education and at AKU

- *Please specify complete details including dates, Department, name of the Institution etc.*

### 6. Research Experience (Research, Publications, Projects and Presentations) Undertaken During Dates of Attendance at AKU

- *Please specify complete details including dates, department, name of the institution etc.*

*Note: Research work undertaken after completion of programme cannot be included in the letter.*

### 7. Elective Rotations

- *Please specify complete details including dates, department, name of the institution etc.*
- *List only the elective(s) undertaken with approval of elective office.*
- *Submit LOR's from electives.*

### 8. Other Information / Experience

- *Please specify complete details including dates, department, name of the institution etc.*

*In case of any query please contact:*

*Student Records Office  
Office of the Registrar  
Aga Khan University,  
P.O. Box 3500, Stadium Road  
Karachi 74800, Pakistan  
Tel. (92-21) – 34865532  
E-mail: [student.records@aku.edu](mailto:student.records@aku.edu)*