

THE AGA KHAN UNIVERSITY
Office of the Registrar
Request for Bona-fide Letter

Name	Student ID	Class of
Programme of Study		
E-mail Address	Phone	
Reason for Request		

CLEARANCES

1. Finance Office (*please obtain clearance from Student Finance Office*)

Name	Signature and Date	Stamp
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2. Elective Office (*only for onboard MBBS students in Year III, Year IV and Year V*)

Name	Signature and Date	Stamp
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3. Coordinator's Office (*only for onboard SoNaM students*)

Name	Signature and Date	Stamp
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IMPORTANT

- Request will be processed in 3 working days (following the date of submission). No charges for ordinary request.
- Urgent request will be processed in 24 hours. Charges are Rs 500/- per request.
- Requested document(s) not collected within a month will be discarded.
- Student/Alumni are required to obtain clearance from respective offices before submission of request.

Requester's Name	Requester's Signature	Date
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Delivery Receipt

(For Office of the Registrar use only)

Received the requested document(s) in order.

Received on	Receiver's Name	Signature
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