

AGA KHAN UNIVERSITY
Guidelines, Policies and Procedures

Policy Name	Academic Progression Policy
Policy Number	041
Approved by	Academic Council
Date of Original Approval	October 24, 2019
Date of Revisions	April 22, 2021
Contact	Office of the Registrar

1.0 INTRODUCTION

- 1.1 This policy pertains to academic progression matters only. The policy does not apply to academic misconduct (contravention of the University's *Student Academic Integrity Policy*) or non-academic misconduct (contravention of the University's *Student Code of Conduct and Disciplinary Procedures*).
- 1.2 This policy is applicable to all undergraduate and graduate academic programmes (with the exception of the MBBS, MMed, and MEd – EA).

2.0 ACADEMIC PROBATION

- 2.1 A student not attaining the minimum required 2.50 GPA (School of Nursing and Midwifery, Uganda requires a minimum CGPA of 3.00 on the 5-point scale) at the end of a semester will be placed on Academic Probation.
- 2.2 In order to be removed from Academic Probation, a student must attain a minimum 2.50 GPA in the next semester and an overall minimum CGPA of 2.50 (School of Nursing and Midwifery, Uganda requires a minimum CGPA of 3.00 on the 5-point scale).
- 2.3 A notice of Academic Probation will be placed on the student's transcript. Students will be notified that they have been placed on Academic Probation by their academic programme.

3.0 ACADEMIC SUSPENSION

- 3.1 Students who have been placed on Academic Probation and who do not attain the required minimum GPA or CGPA while on Academic Probation, will be placed on Academic Suspension and rusticated for one full calendar year.
- 3.2 While rusticated, a student may not enroll in classes at AKU or in courses for credit at any other post-secondary institution. Students are encouraged to use this time productively and engage in not for credit courses to strengthen skills to improve chances of success when returning to the programme.

- 3.3 A notice of Academic Suspension will be placed on the student's transcript. Students will be notified that they have been placed on Academic Suspension by their academic programme.
- 3.4 Students wishing to return to their studies following Academic Suspension must notify the Office of the Registrar at least two months prior to the end of the Suspension.
- 3.5 Students readmitted following Academic Suspension will be required to return to studies under the regulations and programme of study in effect at the time of their re- registration; they will be considered to be on Academic Probation for a second time.

4.0 ACADEMIC REQUIREMENT TO DISCONTINUE (RTD)

- 4.1 A student returning to studies from Academic Suspension will be considered to be on Academic Probation. The student will be required to attain at least a 2.50 GPA in the first semester of their return and to attain the required minimum 2.50 CGPA by the end of the second semester.
- 4.2 Students who fail to meet the terms of Academic Probation following Academic Suspension will be Required to Discontinue from their programme of study.
- 4.3 Notice of Requirement to Discontinue (RTD) will be placed on a student's transcript. Students will be notified that they have been Required to Discontinue by the Office of the Registrar.

5.0 EXTENUATING CIRCUMSTANCES

- 5.1 Students who can demonstrate that there were extenuating circumstances which affected their academic performance while on Academic Probation may appeal to the Board of Student Academic Appeals to permit them to continue their studies without sitting out the required one-year Academic Suspension or from being Required to Discontinue from their programme of study. Documentation with respect to the grounds for appeal, must be provided by the student.